SOCIAL NETWORK DO’S & DON’TS

- Only establish and maintain connections with people you know and trust. Review your connections often.
- Assume that ANYONE can see any information about your activities, personal life, or professional life that you post and share.
- Ensure that your family takes similar precautions with their accounts; their privacy and sharing settings can expose your personal data.
- Avoid posting or tagging images of you or your family that clearly show your face. Select pictures taken at a distance, at an angle, or otherwise concealed. Never post Smartphone photos and don’t use your face as a profile photo, instead, use cartoons or avatars.
- Use secure browser settings when possible and monitor your browsing history to ensure that you recognize all access points.

MANAGING YOUR GOOGLE+ PROFILE

Google+ provides privacy and sharing options using Circles. Circles are groups that users create for different types of connections, such as family, friends, or colleagues. Content is shared only with circles you select. Google+ requires that users provide real names - no pseudonyms.

PROFILE SETTINGS

Apply the Profile settings shown with arrows below to ensure that your information is visible only to people of your choosing.
**ACCOUNT SETTINGS & MINIMIZING YOUR ACTIVITIES**

Apply the Account settings shown with arrows below to ensure that your information is shared in a limited fashion.

### Google+ Settings

- **Google+**
  - **Who can interact with you and your posts**
  - **Who can send you notifications?** Learn more
  - **Who can comment on your public posts?** Learn more
  - **Who can start a Messenger conversation with you?**

#### Notification delivery

| Email: tshelen@gmail.com | Phone: | Don’t add phone number
| Change as indicated |

#### Manage email subscriptions

- Occasional updates about Google+ activity and friend suggestions

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### USEFUL LINKS

- **A Parent’s Guide to Internet Safety**
- **Wired Kids**
  - [www.wiredkids.org/](http://www.wiredkids.org/)
- **Microsoft Safety & Security**
  - [www.microsoft.com/security/online-privacy/social-networking.aspx](http://www.microsoft.com/security/online-privacy/social-networking.aspx)
- **OnGuard Online**
  - [www.onguardonline.gov/topics/social-networking-sites.aspx](http://www.onguardonline.gov/topics/social-networking-sites.aspx)

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### Google+ Settings

- **Do not connect your mobile phone to Google+ or use the Google+ mobile application, and Disable +1 on non-Google Websites**
- **Do not allow contacts to tag you then automatically link to your profile**
- **Disable your circles from accessing your photo tags prior to you**

#### Google+ Pages

- Automatically add a Google+ page to my circles if I search for + followed by the page’s Uncheck

#### Photos

- Show photo geo location information in newly uploaded albums and photos Uncheck

### Connected accounts

- Account overview
- Profile and privacy
- Google+
- Language
- Data liberation
- Connected accounts

#### Connecting accounts

- When you search, you can see relevant contact you friends share on the web.
- You make it easier for them to find the stuff you share on the web.
- You can choose which accounts you share on your public Google Profile.

Remember, Google won’t share your searches or other private information with third-party services without your consent.

#### Do not add outside accounts

### Deleting Your Google+ Profile Information or Account

- Go to Account Settings > Connected Accounts
- Click “No” to Google-suggested 3rd-party accounts
- Disable Google+ access to your contact information
- Do not manually connect other online accounts using Google+

#### Delete Google+ Content

- Delete Google+ related information such as circles, +1’s, posts, and comments

#### Delete your entire Google profile

- Removes all user data from Google services, including your Gmail

#### Disable web history

- To prevent accumulation of your digital footprint